



HOMICIDE LE-039

Effective Date: 2000/09/15

Amended: 2014/05/20

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Amended: 2025/03/12

Policy Statement

It is the policy of the Regional Municipality of Peel Police Service Board that the requirements set out in this document shall form part of the Board Policies and the Chief of Police is hereby directed to comply with these requirements in establishing procedures and processes relating to investigations into homicides and attempted homicides.

1. Policy Requirements

It is the policy of the Board with respect to investigations into homicides and attempted homicides the Chief of Police will:

- (a) ensure complete compliance with legislative and constitutional requirements, and recognized legal principles;
- (b) ensure that members act with full respect for human dignity and according to professional standards of skill, integrity and accountability;
- (c) maintain both officer and public safety as a priority;
- (d) ensure that there is 24 hour police response to all homicide investigations;
- (e) develop and maintain procedures that require compliance by officers with the procedures set out in the Ministry's designated *Ontario Major Case Management Manual*;
- (f) provide training, through investigations and a succession of training programs, both formal and informal, to develop the knowledge and skills of members of this service, in order to vigorously investigate all homicides to establish the cause and circumstances, and to apprehend and charge those responsible;
- (g) regularly review procedures on homicide investigations to keep current with case law, inquests, inquiry findings and amendments to related legislation; and
- (h) conduct ongoing statistical analysis, qualitative and quantitative review of homicide investigations to ensure compliance with Board policy and legislative requirements.

2. Reporting

As part of the Annual Statistical Report of the police service, the Chief of Police will report on the number of homicides.

As part of a separate Annual Report on Adequacy Regulation, the Chief of Police will report on compliance with this section of the policy.

The Chief of Police will also report on an exception basis. This applies to those circumstances where an investigation into a homicide has resulted in an "exceptional" circumstance, or a circumstance which may be considered detrimental to the police

service; and/or has significant issues of potential liability to the Board and the police service.

3. ViCLAS Reports

- a) Within 30 days of the start of an investigation into a homicide investigation, the investigating officer leading the investigation shall complete and submit one or more ViCLAS Crime Analysis Reports respecting the investigation to the Provincial ViCLAS Centre.
- b) Within 30 days of a material change or of acquiring information that is significant to an investigation into a homicide, the investigating officer leading the investigation shall update the ViCLAS Crime Analysis Report and resubmit it to the Provincial ViCLAS Centre
- c) An investigating officer who receives a Potential Linkage Report respecting an investigation from the Provincial ViCLAS Centre shall,
 - i. Follow up the potential linkage with the investigation as soon as possible; and
 - ii. Within 60 days of receiving the Potential Linkage Report, submit to the Provincial ViCLAS Centre a Potential Linkage Response Form reporting the results of the follow up.

4. Authority/Legislative Reference

Community Safety and Policing Act, 2019 ss. 38(1)(g) and 38(2)

O. Reg. 395/23: Investigations, ss. 18 and 24

O. Reg. 394/23: Major Case Management and Approved Software Requirements, ss. 1, 2

Board Minute #191/00

Board Minute # 44/14

Ministry of Community Safety & Correctional Services Inspection – September 2018

5. Linkage to Appropriate Police Service Procedure/Directive

I-B-720(F) Sudden Death Investigations

I-A-403(F) Canadian Police Information Centre (C.P.I.C)