



# **TERRORISM PREPAREDNESS/PLANNING**

## **CT-002**

**Effective Date: 2003/05/30**

**Amended: 2009/01/23**

**Reviewed: 2013/11/20**

**Reviewed: 2025/03/17**

### **Policy Statement**

*It is the policy of the Regional Municipality of Peel Police Service Board that the requirements set out in this document shall form part of the Board Policies and the Chief of Police is hereby directed to comply with these requirements in his/her administration and operation of the Peel Regional Police.*

### **1. Subject**

The guiding principles under which the Chief of Police is to establish procedures and processes with respect to terrorism preparedness/planning.

### **2. Specific Definitions**

#### **“Provincial Counter-Terrorism Plan”**

Released in 2003, the plan enhances Ontario’s ability to respond to terrorist incidents or threats through a coordinated and integrated action plan that includes partnerships with federal, provincial and local governments, the justice sector, law enforcement agencies, public safety agencies and international law enforcement;

#### **“Security Offences Act (SOA)”**

Federal legislation that addresses police jurisdiction with respect to an offence under any law of Canada that constitutes a threat to the security of Canada and/or in which the victim of the offence is an ‘internationally protected person’;

#### **“terrorism”**

A criminal act that poses a threat to local, provincial, national or multi-national security.

### **3. Policy Requirements**

It is the policy of the Board with respect to terrorism preparedness and planning that the Chief of Police shall:

- a. Ensure complete compliance with legislative and constitutional requirements, and recognized legal principles;
- b. Ensure members act with full respect for human dignity and according to professional standards of skill, integrity and accountability;
- c. Maintain both officer and public safety as a priority;
- d. Ensure members are provided with general information and resource material on terrorism with the goal of increasing awareness;
- e. Develop and maintain procedures that are consistent with the most recent version of the *Provincial Counter-Terrorism Plan*;
- f. Establish priorities and procedures for terrorism preparedness/planning that address:

- i. establishing a protocol for notification in relation to actual or potential acts of terrorism, or credible threats thereof that is disseminated to all levels of the organization, from front line members through senior command;
  - ii. communicating, networking and sharing of information;
  - iii. identifying potential targets in the community;
  - iv. developing an Incident Management Response Plan to address local, multi-jurisdictional and contiguous provinces/States protocol for response;
  - v. the provision of training;
  - vi. managing voice and data communications;
  - vii. identifying the role of the media;
  - viii. identifying and accessing the necessary equipment;
  - ix. crime victim and witness assistance;
- g. Ensure that the counter-terrorism plan is clearly linked to the Regional/Municipal emergency plans.

#### **4. Measurement Methods**

The Chief of Police shall conduct ongoing statistical analysis, monitoring, qualitative and quantitative review of the effectiveness of the terrorism preparedness plans including notification protocol to ensure compliance with the *Provincial Counter Terrorism Plan*.

#### **5. Reporting**

The Chief of Police shall report to the Board those circumstances where terrorism preparedness/planning has resulted in an “exceptional” circumstance, or a circumstance which may be detrimental to the community and/or police service; and/or has significant issues of potential liability to the Board and the police service.

As part of a separate Annual Report on Adequacy Regulation, the Chief of Police shall report on compliance with this policy.

#### **6. Authority/Legislative Reference**

Ontario Regulation 03/99, Section 28 and 29  
Provincial Counter-Terrorism Plan  
Criminal Code of Canada, Part IV Section 83.3  
CISO Intelligence Unit Manual  
Anti- Terrorism Act  
Canadian Security Intelligence Service Act  
The Security Offences Act  
Intelligence Service Subsidiary Manual  
Intelligence Services Information  
Financial Transactions and Report Analysis Centre of Canada (FINTRAC)  
Board Minute #92/03  
Board Minute #18/09

**7. Linkage to Appropriate Police Service Procedure/Directive**

I-B-116(F) Emergency Management Stores

I-B-148(F) Counter Terrorism Plan

Major Incident Manual

Regional Emergency Measures Plan